

COMPANY REGISTRATION NUMBER 2219673

CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 MARCH 2010

Charity Number 298740

ELLIOTT BUNKER LIMITED
Chartered Accountants & Statutory Auditor
3-8 Redcliffe Parade West
Redcliffe
Bristol
BS1 6SP

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

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CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2010

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2010.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Centre for Sustainable Energy

Charity registration number 298740

Company registration number 2219673

3 St Peter's Court
Bedminster Parade
Bristol
BS3 4AQ

Registered office 3 St Peter's Court
Bedminster Parade
Bristol
BS3 4AQ

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Peter Lipman
Robin Copeland
Andrew Garrad
Colin Palmer
Cheryl Hiles
Catherine Mitchell
Brenda Boardman
Peter Capener
Chris Vernon

Secretary Robin Copeland

Auditor Elliott Bunker Limited
Chartered Accountants
& Statutory Auditor
3-8 Redcliffe Parade West
Redcliffe
Bristol
BS1 6SP

Bankers HSBC
62 George White Street
Cabot Circus
Bristol
BS1 3BA

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

Constitution

The Centre for Sustainable Energy (CSE) is a registered charity and company limited by guarantee, having no share capital.

Policies and Structure

The charity operates with a board of trustees that meets on a quarterly basis. Trustees have overall responsibility for financial management, organisation and compliance with the purposes of the charity. However this responsibility is devolved on a day to day basis to the Chief Executive and the Senior Management Team within a clearly documented framework of delegated powers. The Chief Executive reports to the trustees at each quarterly meeting.

The Board of Trustees also has one sub-committee – the Finance and Development Committee – which meets quarterly with relevant staff members to explore the financial results and development activity in more depth and report to the full Board. Individual Trustees provide occasional support and expertise to particular staff, for example on policy matters and development.

The charity has an equal opportunities officer, health and safety officer and environment officer, and makes every effort to ensure that the policies are positively implemented.

OBJECTIVES AND ACTIVITIES

Principal activity

CSE's mission as an independent charity is to share our knowledge and practical experience to enable people to change the way they think and act about energy. Our core charitable objectives are to end the misery of cold homes and tackle the threat of climate change.

Our vision is of a world where sustainability is second nature, carbon emissions have been cut to safe levels and fuel poverty has been replaced by energy justice.

CSE achieves this mission by:

- delivering effective projects, mainly in our locality, which enable individuals and organisations to make their energy supply and use more sustainable;
- testing and nurturing new ideas to improve impact, accelerate change and/or engage new audiences in the achievement of lower carbon emissions and an end to cold homes;
- empowering and supporting effective action by others in their organisations and communities across the UK, and;
- using our experience and evidence to shape local, regional and national policy through expert analysis and research.

Work is delivered in partnership with national and local government and associated agencies, the energy industry, business, community groups, schools and the general public on a range of initiatives that include:

- the development of pilot projects identifying new ideas and approaches to dealing with the constraints facing sustainable energy development
- the delivery of a range of community based energy projects encouraging greater local awareness of, and engagement with, the issues relating to energy including health, comfort, housing, fuel poverty, and the environment

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

OBJECTIVES AND ACTIVITIES *continued*

- the delivery of both telephone and face-to-face energy advice to householders and community groups, both as part of the national network of Energy Saving Trust Advice Centres and through other projects
- education work with schools and colleges that emphasises the role of the pupil/student as an environmental decision maker
- the delivery of energy awareness training projects aimed at the energy industry, local authorities and the wider business sector
- technical consultancy services which help clients understand and implement low carbon solutions appropriate to their energy needs
- action orientated research work that develops understanding of energy and environmental issues and fuel poverty
- data analysis to reveal the opportunities, costs, and distributional impacts of interventions to cut carbon emissions and/or address fuel poverty
- influencing policy makers locally, regionally and nationally with the experience and results gained from delivering practical projects.

At any given time, CSE may have some 60 – 70 different and separately funded projects underway. More than 100 projects were delivered during 2009/10.

ACHIEVEMENTS AND PERFORMANCE

2009/10 was a good year for CSE. As well as marking our 30th anniversary with a series of well-attended, stimulating events, upgrading our website to provide greatly enhanced access to our resources and information, and generating a significant surplus to increase our financial resilience in the face of future uncertainty, we made significant progress in the achievement of our objectives.

CSE turned 30 in 2009. It was 1979 when a small group of people first came together in Bristol to set out the ambition to develop a charitable organisation dedicated to sustainable urban living. In the intervening three decades, CSE has grown from that core of 4 people working voluntarily in their own time to a professional staff of 45 delivering projects across the UK with an annual turnover of nearly £2.4 million. We estimate that since 1979 we have:

- Provided high-quality, tailored energy advice to more than 250,000 local people to help them take control of their energy use at home;
- Directly assisted more than 60,000 local low-income households to reduce their risk of fuel poverty through advice, benefits take-up support and energy efficiency measures;
- Trained and supported more than 30,000 people to empower them to take action on sustainable energy within their own organisations and communities across the UK, either as volunteers or in their professional lives;
- Reached 50,000 young people with our high-quality education programmes, helping them become influential energy activists in their own homes, schools and wider communities. (Though if teachers have done what they tell us – carried on using our education resources in future years – the total could be several times this).

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

ACHIEVEMENTS AND PERFORMANCE *continued*

To mark our 30th anniversary, we held events in Bristol – on local action to deliver sustainable energy – and in London – exploring the concept of ‘energy justice’. We produced a small book – Switched on since 1979 – which explained our history and our approach to delivering our charitable mission. It also captured from our staff 30 reasons why they are proud of CSE and their work here. Further information on these events and details for ordering or downloading the book can be found at www.cse.org.uk/pages/about-us/our-history/.

Through our re-designed website (www.cse.org.uk) we provide details of all of our projects and our news pages carry details of our activities and achievements through the year. This includes new project launches and events, research findings, energy advice tips, and our involvement in key policy debates. For full details of our activities through 2009/10, go to www.cse.org.uk/news.

We enjoyed continuing success with energy advice and insulation services, reaching some twenty thousand households across the Avon and Somerset area and helping them reduce their carbon emissions and keep warm in winter. Beyond these important local impacts, specific highlights of the year included:

- The development of a new pilot project in Bath and North East Somerset – [Freedom from Fuel Poverty](#)¹ - to install solid wall insulation and renewable energy technologies in the homes of those most at risk of fuel poverty.
- The piloting of a [scheme](#)² linked to our Warm Streets insulation programme that rewards community groups for signing up local households to install insulation, helping the groups to achieve their low carbon objectives and raise money at the same time.
- The launch of [Plan LoCal](#)³, a new project dedicated to helping communities engage more effectively with the development of low carbon planning policies and projects in their localities.
- The completion of Our Big Energy Challenge, leading a three year ‘Invest to Save’ programme with public sector organisations in Bath and North East Somerset to cut their energy use by 10%. For details of the project and lessons learned, [click here](#)⁴
- The development of sophisticated modelling capacity for the Department of Energy and Climate Change to determine the distributional impacts of UK government climate policies (see [here](#)⁵ for our report detailing the findings of this modelling, published in July 2010)
- Influential research exploring consumer preferences for the types of display they want on their smart energy meter when they are rolled out to all homes in the UK under government plans. Further details available [here](#).⁶

CSE’s local contribution to a sustainable future was celebrated in the 2009 C+ Carbon Positive Awards which recognised CSE as the organisation in the Greater Bristol area which has the most positive influence and impact on climate change.

1 www.cse.org.uk/projects/view/1142

2 www.cse.org.uk/projects/view/1141

3 www.cse.org.uk/projects/view/1146

4 www.cse.org.uk/projects/view/1076

5 www.cse.org.uk/news/view/1479

6 www.cse.org.uk/projects/view/1120

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

ACHIEVEMENTS AND PERFORMANCE *continued*

CSE promotes its charitable aims at local, regional and national level, particularly through activities to influence policy. During the year we were well represented and active in: the Secretary of State's Renewables Advisory Board; Ofgem's Consumer Challenge Group; the Communities and Local Government Local Carbon Frameworks Task and Finish Group; the Advisory Board of the RESOLVE programme at University of Surrey; the Energy Efficiency Partnership for Homes; the National Right to Fuel Campaign; the Fuel Poverty Advisory Group Communities and Local Government Committee; the Board of Regen SW (the South West's Sustainable Energy Agency), and other initiatives in Bristol and the South West. We have also been instrumental in the development of the Community Energy Practitioners' Forum, a network of charitable organisations around the UK which share our commitment to stimulating and supporting community action on energy.

In 2009/10, CSE successfully secured nearly £2.4 million for its activities from national and local government and associated agencies, industry and charitable sources. Some activities were grant funded whilst others were, in effect, paid as project or consultancy services. However, this distinction between 'funder' and 'client' is not particularly germane since all of the activities are designed to meet CSE's charitable purposes, irrespective of funding source. The Trustees would like to thank all CSE's major funding partners and clients (listed below) for their support for projects undertaken during the year:

Bath & North East Somerset Council
Big Lottery Fund
Bristol City Council
Carbon Trust Enterprises Ltd
Citizens Advice
Communities and Local Government Department (CLG)
Consumer Focus
Dairy Crest Direct
Department for Environment, Food and Rural Affairs (Defra)
Department of Energy and Climate Change (DECC)
Dorset County Council
Domestic & General Ins Ltd
DTZ
EAGA Partnership Charitable Trust
Energy Efficiency Partnership for Homes
Energy Saving Trust
Ernest Cook Trust
European Commission
Forum for the Future
Friends of the Earth
Garrad Hassan & Partners Ltd
Greater London Authority
HM Treasury
Horsham District Council
INSTEP
Institute for Public Policy Research
Land Use Consultants
Local Government Association
London Borough of Islington

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

Funding partners and clients continued

Mendip District Council
Mendip Hills AONB
Mendip Housing Ltd
National Energy Action (NEA)
National Energy Foundation
Nationwide Foundation
NESTA
Office for Renewable Energy Deployment (ORED)
Ofgem
Pilkington Energy Efficiency Trust
Plymouth City Council
Regen SW
Scottish & Southern Energy
Scottish Power Energy People Trust
Sedgemoor District Council
Somer Community Housing
South Gloucestershire Council
South Somerset District Council
South West Regional Development Agency
Severn Wye Energy Agency
Taunton Deane Borough Council
The Tudor Trust
Triodos Renewables PLC
University of Bristol
Wakefield Metropolitan District Council
Welsh Assembly Government
West Country Energy Action
West Somerset District Council
WWF UK
Yeo Valley Group

The trustees would like to thank the staff and volunteers for their commitment and dedication to CSE through this successful year and for the continuing excellent and vital work they are delivering, day in, day out, in pursuit of our charitable objectives.

FINANCIAL REVIEW

These accounts cover the 12 month period from April 2009 to March 2010. The organisation made a surplus of £239,758 during the year (loss of £62,826 in 2008/09) on its turnover of £2.38 million (£2.26 million in 2008/09). This has been added to reserves, increasing them from £593,821 (at 31 March 2009) to £833,579 (at 31 March 2010).

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

FINANCIAL REVIEW *continued*

The surplus in the year represents a very strong financial performance which is testament both to the efficiency improvements made during 2008-09 and the hard work of staff in delivering projects to time and budget. It resulted in part from a deliberate strategy to maximise our surplus during the year to enable us to grow our reserves in advance of likely cuts in public expenditure and changes in government policy and approach. The increase in our reserves makes us more resilient in the face of these changes. As outlined below, it has also enabled us to create a designated reserve to invest in designing and testing a select number of new initiatives that could enhance our impact, make the case for external funding, and improve our future prospects.

We continued to see significant levels of funding from government departments and agencies (national and regional). These provided a significant proportion of our total funding but represent a diverse range of public sector funding sources and programmes, including DECC, CLG, SWRDA, Ofgem, and the Energy Saving Trust.

FUTURE STRATEGY

The trustees adopted a new 3 year business strategy (2010-2012) in March 2010. Its primary purpose is to maximise our impact to address the increasingly urgent problems of climate change and fuel poverty. Key to this is to increase the speed and scale of change which we are helping to stimulate; the UK is moving far too slowly towards both its climate change targets and fuel poverty goals. A central component of the strategy is to share freely our experience, knowledge and resources to enable other organisations to apply them within their own spheres of influence and thus accelerate the rate of change.

The strategy focuses our efforts over the next 3 years on four key areas of societal change we consider vital for a sustainable energy future. This prioritisation was achieved by assessing (a) the sorts of changes we collectively feel are needed and (b) how we believe our existing experience, expertise and skills can have most impact and influence towards achieving these changes over the next 3 years. These four areas are:

1. Increased understanding, motivation, ability, and sense of responsibility of people and organisations to act to deliver sustainable energy goals.
2. More communities engaged, activated and supported on sustainable energy, growing stronger through collective action.
3. A building refurbishment 'system' – products, installers, services – skilled and delivering to high energy efficiency and low carbon standards for willing customers.
4. Better policy and delivery planning for achieving sustainable energy, recognising the appropriate levels of action (eg national or local) and the need to integrate across policy spheres and institutions.

We also intend to pursue two over-arching themes in national debates on policy and practice:

- Fairness and justice in the delivery of UK sustainable energy goals ('energy justice').
- A clear articulation of the most effective approaches to the planning and delivery of sustainable energy goals, aligning national, regional and local effort.

These all build naturally on our existing work and give it better focus and clearer direction for new initiatives and development. Each of these priority areas for action has been examined in more detail to develop a more specific set of actions for the organisation over the next 3 years. Plans to progress these priorities will be developed on an annual basis alongside the annual budgeting process.

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

RESERVES POLICY

The reserves policy, established in 2008, takes account of: (a) the liabilities which would be faced by the charity if it were to cease operating; (b) the financial 'cushion' it would need to have time to respond to a serious but possible funding crisis without immediately losing valuable staff capacity; and; (c) any longer-term objectives which might require significant investment. Following detailed assessment of each of these factors, a target for our reserves of £500,000 was considered adequate. At the end of 2010, our reserves were in excess of this figure (£833,579).

In the light of the overall reserves position, the Trustees decided in March 2010 to realise a long-standing ambition to create a Strategic Investment Reserve. Subject to careful scrutiny and controls, this provides a designated fund, currently set at £200,000, for investment in a select number of new initiatives by the charity. Driven by the new business strategy, these investments will be in projects where we believe there is a need to prove the case for external funding by direct and early demonstration. They will also help us to increase our impact in tackling climate change and the misery of cold homes, explore how we can achieve more, and build our capacity and that of others to deliver better in the future.

We anticipate investing a significant proportion of this reserve during 2010/11.

All cash reserves are held in a deposit account to minimise risk.

RISK REVIEW

The trustees reviewed our risk register during 2009/10 and also, as part of the business planning activities concluded in the year, considered some of the key external risk factors, particularly relating to funding in the worsening economic climate and potential government change. The new 2010-2012 business strategy is designed to address these risks, increasing both the resilience of the organisation in the face of funding and political uncertainty and its capacity to take advantage of emerging opportunities to deliver our charitable goals.

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Centre for Sustainable Energy for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2010

RESPONSIBILITIES OF THE TRUSTEES *continued*

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

AUDITOR

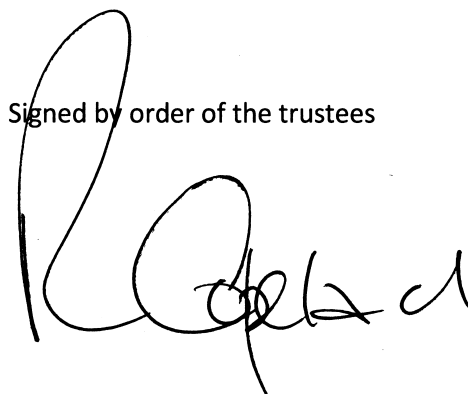
Elliott Bunker Limited are deemed to be re-appointed under section 487(2) of the Companies Act 2006.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
3 St Peter's Court
Bedminster Parade
Bristol
BS3 4AQ

Signed by order of the trustees



ROBIN COPELAND
Charity Secretary

11 October 2010

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CENTRE FOR SUSTAINABLE ENERGY

YEAR ENDED 31 MARCH 2010

We have audited the financial statements of Centre for Sustainable Energy for the year ended 31 March 2010 on pages 12 to 22, which have been prepared on the basis of the accounting policies set out on pages 14 to 15.

This report is made solely to the company's members, as a body, in accordance with Section 495 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND AUDITORS

The responsibilities of the trustees (who also act as directors of Centre for Sustainable Energy for the purposes of company law) for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Responsibilities of the Trustees on pages 8 to 9.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 2006, and whether the information given in the Trustees Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding remuneration of the trustees and other transactions is not disclosed.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CENTRE FOR SUSTAINABLE ENERGY
(continued)

YEAR ENDED 31 MARCH 2010

OPINION

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 2006; and
- the information given in the Trustees Annual Report is consistent with the financial statements.



PAUL CRIDLAND FCA (Senior
Statutory Auditor)
For and on behalf of
ELLIOTT BUNKER LIMITED
Chartered Accountants
& Statutory Auditor

3-8 Redcliffe Parade West
Redcliffe
Bristol
BS1 6SP

11 October 2010

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE
ACCOUNT)**

YEAR ENDED 31 MARCH 2010

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income - donation		2,500	–	2,500	–
Activities for generating funds	2	1,989,534	392,842	2,382,376	2,249,128
Investment income - interest		60	–	60	16,547
TOTAL INCOMING RESOURCES		1,992,094	392,842	2,384,936	2,265,675
RESOURCES EXPENDED					
Costs of generating funds:					
Costs of generating voluntary income		(111,276)	–	(111,276)	(135,163)
Charitable activities	3/4	(1,619,262)	(392,842)	(2,012,104)	(2,168,055)
Governance costs	5	(21,798)	–	(21,798)	(25,283)
TOTAL RESOURCES EXPENDED		(1,752,336)	(392,842)	(2,145,178)	(2,328,501)
NET INCOMING / (OUTGOING)					
RESOURCES FOR THE YEAR	7	239,758	–	239,758	(62,826)
RECONCILIATION OF FUNDS					
Total funds brought forward		593,821	–	593,821	656,647
TOTAL FUNDS CARRIED FORWARD		833,579	–	833,579	593,821

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

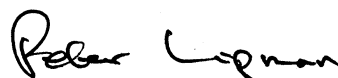
BALANCE SHEET

31 MARCH 2010

	Note	2010 £	2009 £
FIXED ASSETS			
Tangible assets	9	109,924	136,910
Investments	10	256	256
		<u>110,180</u>	<u>137,166</u>
CURRENT ASSETS			
Debtors	11	655,772	711,016
Cash at bank and in hand		838,219	680,180
		<u>1,493,991</u>	<u>1,391,196</u>
CREDITORS: Amounts falling due within one year	12	<u>(770,592)</u>	<u>(934,541)</u>
NET CURRENT ASSETS		<u>723,399</u>	<u>456,655</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>833,579</u>	<u>593,821</u>
NET ASSETS		<u>833,579</u>	<u>593,821</u>
FUNDS			
Restricted income funds	15	—	—
Unrestricted income funds	16	833,579	593,821
TOTAL FUNDS		<u>833,579</u>	<u>593,821</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the members of the committee on the 11 October 2010 and are signed on their behalf by:



.....
PETER LIPMAN
Director and Trustee

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets, and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Incoming resources

Incoming resources from projects are included when receivable. In accordance with accounting standard UITF40 (contracts for services), uninvoiced costs on contracts at the balance sheet date that are capable of being invoiced are included as income at full value and included in debtors.

Funds received in the period which are relevant to future periods are deferred.

Investment assets and income

Investments are initially included at cost. Income from investments is realised when receivable.

Interest receivable

Incoming resources from investments is included when receivable. Funds received in the period which are relevant to the future periods are deferred.

Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purposes and are available as general funds.

Designated funds are unrestricted funds earmarked by the management committee for particular purposes. The Trustees operate a policy of retaining sufficient funds in order to create an Operating Reserve to cover six months running costs.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

CENTRE FOR SUSTAINABLE ENERGY COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

1. ACCOUNTING POLICIES *(continued)*

Resources expended

Resources expended are recognised in the period in which they are incurred and include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to that activity.

Staff costs and overhead expenses are allocated on the basis of staff time spent on those activities.

Costs of generating funds are those costs incurred in attracting voluntary income.

Governance costs relate to the costs of running the charity not applicable to a project such as audit and statutory compliance. These costs include any costs which cannot be specifically identified to another expenditure classification.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Leasehold improvements - over life of the lease

Office equipment - over 2 - 4 years

Fixtures and fittings - over 4 - 5 years

Where assets are purchased for use for a specific project they are written off in the year of purchase.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

2. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Education projects	11,653	500	12,153	30,288
Training projects	395,960	2,000	397,960	469,916
Technical projects	189,116	–	189,116	528,417
Policy and research projects	425,729	75,000	500,729	374,917
Advice and community projects	604,791	121,529	726,320	630,906
Managing as agent	362,205	200,000	562,205	287,873
Others	80	–	80	144
Deferred grant income	–	(6,187)	(6,187)	(73,333)
	<u>1,989,534</u>	<u>392,842</u>	<u>2,382,376</u>	<u>2,249,128</u>

For details of restricted fund income see note 15.

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Education projects	38,366	500	38,866	77,512
Training projects	303,087	–	303,087	304,276
Technical projects	163,716	2,000	165,716	518,425
Policy and research projects	278,366	100,685	379,051	332,119
Advice and community projects	457,893	89,657	547,550	518,524
Managing as agent	213,160	200,000	413,160	229,965
Other sundry projects	(26,485)	–	(26,485)	(18,218)
Support costs	191,159	–	191,159	205,452
	<u>1,619,262</u>	<u>392,842</u>	<u>2,012,104</u>	<u>2,168,055</u>

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total Funds 2010 £	Total Funds 2009 £
Education projects	38,866	975	39,841	79,339
Training projects	303,087	31,932	335,019	344,362
Technical projects	165,716	15,174	180,890	566,455
Policy and research projects	379,051	42,239	421,290	365,988
Advice and community projects	547,550	55,722	603,272	573,985
Managing as agent	413,160	45,111	458,271	256,131
Other sundry projects	(26,485)	6	(26,479)	(18,205)
	<u>1,820,945</u>	<u>191,159</u>	<u>2,012,104</u>	<u>2,168,055</u>

The support costs have been allocated to projects on the basis of income receivable.

5. GOVERNANCE COSTS

	Unrestricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Audit fees	4,487	4,487	4,385
Professional fees	1,779	1,779	2,163
Legal fees	2,422	2,422	6,625
Costs of trustees' meetings	263	263	420
Insurances	7,520	7,520	7,686
Staff welfare	5,327	5,327	4,004
	<u>21,798</u>	<u>21,798</u>	<u>25,283</u>

6. ANALYSIS OF SUPPORT COSTS

	Projects £	Other £	Total 2010 £	Total 2009 £
Staff recruit, training and welfare	1,226	–	1,226	5,178
Premises costs	92,739	3	92,742	82,955
Communications and IT	38,245	1	38,246	40,722
Finance costs	276	–	276	314
Depreciation and asset disposal	45,225	2	45,227	46,440
Travel and Subsistence	282	–	282	412
General office costs	7,737	–	7,737	20,039
Research and development	5,423	–	5,423	9,392
	<u>191,153</u>	<u>6</u>	<u>191,159</u>	<u>205,452</u>

Support costs have been allocated to the relevant projects pro rata on the basis of income.

**CENTRE FOR SUSTAINABLE ENERGY
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

7. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2010	2009
	£	£
Depreciation	45,008	46,010
Auditors' fees	4,487	4,385

8. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2010	2009
	£	£
Wages and salaries	1,062,543	1,047,254
Social security costs	95,760	96,331
Other pension costs	59,043	66,240
	1,217,346	1,209,825

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2010	2009
	No	No
Project staff including freelance	40	40
Management and admin staff	5	5
	45	45

No employee received remuneration of more than £60,000 during the year (2009 - Nil).

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

9. TANGIBLE FIXED ASSETS

	Equipment £	Fixtures and Fittings £	Leasehold Property £	Total £
COST				
At 1 April 2009	259,350	34,908	47,105	341,363
Additions	18,241	–	–	18,241
Disposals	(385)	–	–	(385)
At 31 March 2010	<u>277,206</u>	<u>34,908</u>	<u>47,105</u>	<u>359,219</u>
DEPRECIATION				
At 1 April 2009	160,903	29,419	14,131	204,453
Charge for the year	32,967	2,620	9,421	45,008
On disposals	(166)	–	–	(166)
At 31 March 2010	<u>193,704</u>	<u>32,039</u>	<u>23,552</u>	<u>249,295</u>
NET BOOK VALUE				
At 31 March 2010	<u>83,502</u>	<u>2,869</u>	<u>23,553</u>	<u>109,924</u>
At 31 March 2009	<u>98,447</u>	<u>5,489</u>	<u>32,974</u>	<u>136,910</u>

10. INVESTMENTS

Movement in market value

	2010 £	2009 £
Market value at 1 April 2009	256	6
Acquisitions at cost	–	250
Market value at 31 March 2010	<u>256</u>	<u>256</u>
Historical cost at 31 March 2010	<u>256</u>	<u>256</u>

Analysis of investments at 31 March 2010 between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Other investments				
UK Participating interests	250	–	250	250
Other UK unlisted Securities	6	–	6	6
	<u>256</u>	<u>–</u>	<u>256</u>	<u>256</u>

**CENTRE FOR SUSTAINABLE ENERGY
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

10. INVESTMENTS *(continued)*

Participating Interests

The charity has joined with three other organisations and invested in a 25% holding in Energy Advice South West Limited, a company registered in England and Wales, which will establish and manage the Energy Saving Trust Advice Centre for the South West. Management accounts to 31 March 2010 showed a profit of £22,577 (2009 loss of £15,629) with capital and reserves of £13,314 (2009 £(14,629)).

Other Investments

The charity holds 600 Ordinary 1p shares in BioRegional MiniMills (UK) Limited, a company registered in England and Wales, which were previously donated to the charity. At 31 March 2010, the trustees consider that these are fairly stated at nominal cost.

11. DEBTORS

	2010	2009
	£	£
Trade debtors	434,933	536,295
Amounts owed by group undertakings and undertakings in which the charity has a participating interest	59,412	112,746
Other debtors	144	–
Prepayments	161,283	61,975
	655,772	711,016

12. CREDITORS: Amounts falling due within one year

	2010	2009
	£	£
Trade creditors	107,221	167,199
PAYE and social security	–	23,790
VAT	103,893	147,370
Accruals	559,478	596,182
	770,592	934,541

The charity also acts as an agent in administering and distributing funds provided to it for which the charity has no responsibility for their ultimate application and act on the direct instructions of the funds' donors. As at 31 March 2010, the charity held funds of £659,828 (2009: £764,229) which are not included in these financial statements but are held in separate bank accounts for the original payer and are returnable on demand.

13. PENSIONS

The company operates a defined contribution pension scheme in respect of its employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £59,043 (2009: £66,240).

**CENTRE FOR SUSTAINABLE ENERGY
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

14. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2010 the charity had annual commitments under non-cancellable operating leases as set out below.

	Land and buildings	
	2010	2009
	£	£
Operating leases which expire:		
Within 2 to 5 years	69,748	69,748

The lease on the premises at 3 St Peter's Court, Bedminster Parade, Bristol expires in September 2017 but is subject to a "break clause" after five years on submission of six months notice.

15. RESTRICTED INCOME FUNDS

	Incoming resources	Outgoing resources	Deferred Income	Balance at 31 Mar 2010
	£	£	£	£
WISH (Big Lottery Fund)	14,270	(14,270)	–	–
Advice Plus (BIG Lottery Fund)	39,971	(35,128)	(4,843)	–
Energise a Generation	500	(500)	–	–
Warming Bristol	7,273	(7,273)	–	–
Bristol Council Training	2,000	(2,000)	–	–
Fuel Poverty Perspectives	60,000	(66,415)	6,415	–
DIMPISA	15,000	(34,270)	19,270	–
Redcliffe Carbon Challenge	10,000	(12,816)	2,816	–
Warming Bristol Communities	20,401	(14,137)	(6,264)	–
WISH 2	29,614	(6,033)	(23,581)	–
CLG Empowerment Fund	200,000	(200,000)	–	–
	<u>399,029</u>	<u>(392,842)</u>	<u>(6,187)</u>	<u>–</u>

The Advice Plus fund is a grant provided by the Big Lottery Fund to support energy advice projects.

The Fuel Poverty Perspectives fund, provided as grant by EAGA Charitable Trust, supported a research project examining the experiences of fuel poverty of low income households and their strategies for dealing with the resulting challenges in keeping warm and managing household budgets.

The CLG Empowerment Fund is a grant received from the Department for Communities and Local Government to deliver activities to support, develop and expand the empowerment of local communities to plan for a low-carbon future.

**CENTRE FOR SUSTAINABLE ENERGY
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2010

16. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2009 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2010 £
Research and Development Investment Fund	64,961	–	–	–	64,961
Strategic Investment Reserve	–	–	–	200,000	200,000
General Funds	528,860	1,992,094	(1,752,336)	(200,000)	568,618
	<u>593,821</u>	<u>1,992,094</u>	<u>(1,752,336)</u>	<u>–</u>	<u>833,579</u>

The Research and Development Investment Fund has been designated by the trustees for future investment in research and development activities in the organisation.

The Strategic Investment Reserve has been set up by the trustees in order to undertake specific projects for which funding may not otherwise be available.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Investments £	Net current assets £	Total £
Unrestricted Income Funds:				
Designated Funds	–	–	264,961	264,961
General Funds	109,924	256	458,438	568,618
	<u>109,924</u>	<u>256</u>	<u>723,399</u>	<u>833,579</u>
Total Funds	<u>109,924</u>	<u>256</u>	<u>723,399</u>	<u>833,579</u>

18. TRANSACTIONS WITH THE TRUSTEES

No remuneration was paid to directors and trustees during the year. Expenses paid to trustees amounted to £263.

19. RELATED PARTY TRANSACTIONS

During the year the charity provided services totalling £303,726 to Energy Advice South West Limited which is an associated company of the charity. The charity also received services totalling £9,717 and at the balance sheet date the charity was owed the sum of £59,412 which amount is included in debtors in these accounts.

20. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee. The liability of each member is limited to £1 in the event of the winding up of the company, whilst a member and for one year after ceasing to be a member. The number of members at 31 March 2010 was 9 (2009; 9).